Chapter 2.68 Public Library

Sections:

2.68.030 Board of Trustees - Appointment.

2.68.040 Board of Trustees - Compensation.

2.68.050 Board of Trustees - Terms of office.

2.68.060 Board of Trustees - Powers and duties.

2.68.070 Board of Trustees - Authority to set fines.

2.68.090 Failure to pay fine or return property - Destruction of Property.

2.68.100 Use of Library - Privileges

2.68.030 Board of Trustees - Appointment

The Mayor must appoint a board of five Trustees with the advice and consent of the City Council. No more than one member of the City Council may be a member of such board at any one time.

Enc Ord 367 March 18, 1993, Amended Ord 456 February 7, 2018

2.68.040 Board of Trustees - Compensation

Trustees serve without compensation, but actual and necessary expenses accrued in the performance of their official duties may be paid from library funds.

Enc Ord 367 March 18, 1993, Amended Ord 456 February 7, 2018

2.68.050 Board of Trustees - Term of Office

Trustees hold their office for five (5) years from the date of appointment and until their successors are appointed. Trustees serve no more than two full terms in succession. Positions must be staggered yearly such that a position will be appointed by January 31 each year.

Enc Ord 367 March 18, 1993, Amended Ord 456 February 7, 2018

2.68.060 Board of Trustees - Powers and Duties

The Library Board of Trustees must have exclusive control of expenditures of the public library fund, of construction or lease of library buildings, and of the operation and care of the library. The Library Board of Trustees must:

1. Make all necessary and proper rules and regulations for running and conducting the library, not inconsistent with provisions of this chapter and make all proper rules and regulations for use of library materials that may be circulated and to preserve the same from loss or destruction.
2. Have the power to contract, including the right to contract with regions, counties, cities, school districts, educational institutions, the state library, and other libraries, to give and receive library service, through the boards of such regions, counties, and cities and the district school boards, and to pay out or receive funds to pay costs of such contracts.
3. Have the power to acquire, by purchase, devise, lease, or otherwise, and to own and hold real and personal property in the name of the City of Dillon, for the use and purposes of the library and to sell, exchange, or otherwise dispose of property real or personal, when no longer required by the library and to insure the real and personal property of the library.
4. The board must keep a record of all of proceedings which said books of record must at all times be open to the inspection by the Council or Finance Committee of the Council and the public. An annual report must be made to the City Council regarding the condition and operation of the library, including a financial statement. The Trustees must also provide for keeping of such records as required by the Montana State library in its request for an annual report from the public libraries and must submit such an annual report to the State library.
5. Prepare an annual budget, indicating what support and maintenance of the public library will be required from public funds, for submission to the City Council. A separate budget request must be submitted for new construction or for capital improvement of existing library property.
6. Have the power to receive and purchase all library materials, works of art and other literature for use in said library, consistent with money on hand in the library fund.
7. Have the power to accept gifts, grants, donations, devises, or bequests of property, real or personal, from whatever source and to expend or hold, work, and improve the same for the specific purpose of the gift, grant, donation, devise, or bequest. These gifts, grants, donations, devises, and bequests must be kept separate from regular library funds and are not subject to reversion at the end of the fiscal year.
8. Have the power to appoint a Library Director who acts as secretary to the board. With the recommendation of the Library Director, the Trustees may employ and discharge such other persons as may be necessary in the administration of affairs of the library, fix, and pay their salaries and compensation, and prescribe duties.
9. Provide a place for keeping of such library.
10. Pay necessary expenses of members of the library staff when on business of the library.
11. Exercise such other powers, not inconsistent with law, necessary for effective use and management of the library.

Prior code §496, Enc Ord 367 March 18, 1993, Amended Ord 456 February 7, 2018

2.68.070 Board of Trustees - Authority to Set Fines

The Board of Trustees has the power to periodically establish a schedule of fines for overdue, lost or destroyed library property and to impose and collect fines as appropriate. Changes in the schedule of fines must be made only after a public hearing.

Enc Ord 367 March 18, 1993, Amended Ord 391 February 20, 1997, Amended Ord 456 February 7, 2018

2.68.090 Failure to Pay Fine or Return Property - Destruction of Property

Persons or entities that knowingly fail to pay fines imposed by the Board or fail to return library property after requested to do so; or mutilate, destroy or injure library property must be deemed guilty of a misdemeanor and, upon conviction, fined in an amount not to exceed $500.00.

Enc Ord 367 March 18, 1993, Amended Ord 391 February 20, 1997, Amended Ord 425 May 4, 2010, Amended Ord 456 February 7, 2018

2.68.100 Use of Library – Privileges

Library use must be free to inhabitants of the City of Dillon and Beaverhead County. The board may exclude use of the library to persons who willfully violate rules of the library. The board may extend privileges and use of the library to persons residing outside the city upon such terms and conditions as may be prescribed by regulations.

Enc Ord 456 February 7, 2018

THIS PAGE INTENTIONALLY BLANK