



Catered Event Local Law Enforcement Notification Form

Montana law requires the licensee to notify the local law enforcement agency with jurisdiction over the premises where the catered event is to be held.

Provide this Notification Form to local law enforcement agency prior to catering your event.
A fee of \$35 must accompany this notification form.

Section 1 – General Information

Note: If the licensee is an individual, list the individual's name below. If the licensee is a partnership, limited liability partnership (LLP), corporation, or limited liability company (LLC), list the business' name below.

Licensee's Name _____

Licensee's Business Location _____

Alcoholic Beverage License Number _____

Section 2 – Event Information

Date(s) of the Event _____

Sponsor of the Event _____

Address of the Event _____

Description of the Event _____

Section 3 – Licensee Signature

I/We declare under penalty of false swearing that the information provided on this notification form and its attachments are true, correct, and complete.

Licensee Signature _____ Date _____

Section 4 – Authorization

Law Enforcement Agency _____

Name of Authorized Representative _____ Title _____

Signature of Authorized Representative for Law Enforcement Agency:

_____ Date _____

Please keep a copy of this form for your records and give the original to local law enforcement along with the \$35 fee.

Questions?

Please call us at (406) 444-6900, Montana Relay at 711 for hearing impaired, or fax us at (406) 444-0722.